

CIVIL SERVICE VACANCIES

MCRD, Parris Island
Budget Technician
GS-0561-4/5
(TERM NTE 2 YRS)

RESUMIX
DEU ANN# SE-04-MK-KAP175164-DE
Opens 1-13-04 closes 1-23-04
\$23,412 - \$34,052 pa

Electrical Worker
WG-2805-08
(TEMP NTE 1 YEAR)

DEU ONLY (Open to US Citizens)
DEU ANN# SE-04-MK-KAP174399R-DE
Opens 1/2/04 closes: 3/2/04
\$15.56 - \$18.16 ph

Accounts Administrator
GS-0501-7/9

RESUMIX
\$32,447 - \$51,599

Plumbing Worker
WG-4206-07

RESUMIX
\$14.68 - 17.12 ph

Management Analyst
GS-343-11

RESUMIX
\$48,022 - \$62,429

Small Engine Repairer
WG-8610-05

RESUMIX
DEU ANN# SE-04-MK-KAP-195241
\$12.90 - \$15.05 ph
*DEU ANN TO BE OPENED WEEK OF 26
JAN

MCAS, BEAUFORT
(2) Firefighter
GS-0081-06

RESUMIX
\$29,198 - \$37,957 pa

(1) Fire Protection Inspector
GS-0081-08

RESUMIX
\$35,933 - \$ 46,713 pa

6th MARINE CORPS DISTRICT
None

NAVAL DENTAL CENTER
None

NAVAL HOSPITAL
Dietician
GS-0630-11

DEU Only (Open to US Citizens)
\$48,022 - \$62,429 pa

>>> See NOTES AND TIPS ABOUT RESUMIX AT THE BOTTOM OF THIS MESSAGE.<<<
Questions about RESUMIX? Please send them by e-mail to
<mailto:watsonmf@mcrdpi.usmc.mil. We'll get answers and post them on
the next CIVIL SERVICE VACANCY LISTING.

THE DEPARTMENT OF NAVY AND THE UNITED STATES MARINE CORPS SUPPORT
FEDERAL MERIT SYSTEM PRINCIPLES (USC 2301) AND EQUAL EMPLOYMENT
OPPORTUNITY (29 USC) IN HIRING AND FILLING CIVIL SERVICE POSITIONS.
Consideration of applications and selections will be made without
regard to applicant's race, color, national origin, religion, sex, age,
marital status, political affiliation, qualified handicapping/disabling
condition, or appropriate exercise of protected activity that is
prohibited under any law or regulation. Unless authorized by law or
regulation, no preference or advantage will be afforded to any employee
or applicant for employment for the purpose of improving or injuring
the prospects or any particular person for employment. The employer
shall neither deceive nor willfully obstruct any person with respect to
such person's right to compete for employment nor influence any person
to withdraw from competition for any position for the purpose of
improving or injuring the prospects of any other person for employment.

CIVIL SERVICE BENEFITS INFORMATION:

DID YOU KNOW THAT...

DoD civil service employees are authorized to use the following MCCS-
SC/MWR Facilities and services at MCRDPI and MCAS Beaufort:

Movie theaters, physical fitness and aquatic facilities, library, ITT,
parks and picnics areas, sports and athletics programs, Child
Development Center, clubs (including membership) and snack bars, golf
course (including membership), lodging facilities, bowling, recreation
equipment rental, unofficial travel service, amusement and recreation
machines, arts and crafts, automotive shops, and any other resale
activities other than Exchanges.

P.S.

-- Use of these facilities and services is a privilege extended to
civil service employees by the Commanding General/Commanding Officer.
Privileges can be denied, suspended or revoked at any time for any
patron's) due to demand and capacity limitations, patron discourtesy or
misconduct, or for other good reason.

-- You may be required to present your Civilian Identification Card as
a condition of gaining access to the facility or using the services.

-- Civil service employees who use the facilities must comply with the
Depot dress code.

-- Use of these facilities is on a "space-available" basis, with
preference to active duty and retired military members and their
eligible dependents.

-- Resale of food and state tax-free beverages is limited to those
which can be consumed on the premises, i.e., at the clubs, 7-Day Store,
food court, Subway, etc., and to convenience merchandise incidental to
daily participation, such as golf fees.

-- Civil service employees are not permitted to shop in the Exchanges
(unless they have Exchange shopping privileges as a retired military
member or as a military member's eligible dependent).

NOTES ABOUT RESUMIX:

** Only vacancies for which selection certificates/resumes have NOT
been received are on this listing.

** RESUMIX job applications must be submitted electronically via the following website: <<http://www.donhr.navy.mil>>. All positions in the Beaufort SC Navy-Marine Corps Tri-Command are located in the DON SOUTHEAST region.

** Vacancies being recruited for through OPM Delegated Examining Unit (DEU) are posted on the both of the following websites:
www.usajobs.opm.gov <<http://www.usajobs.opm.gov>>
And www.donhr.navy.mil <<http://www.donhr.navy.mil>>
Be sure to follow the instructions carefully on how to apply for positions being recruited for through DEU!

** All vacancies are subject to Department of Defense Priority Placement Program (PPP).

** The Civil Service Vacancy Listing is updated weekly and can be accessed at any time at <<http://www.nhbeaufort.med.navy.mil>> or from computers on the Parris Island LAN at <<http://intranet>> click "Unit Pages", click "Civilian Human Resources, click "Job Vacancies".

RESUMIX TIPS:

** To ensure that you are considered for positions for which you may be interested, it's IMPORTANT that you have an ACTIVE RESUMIX resume' in the HRSC-SE database at all times! If you need help preparing or submitting your electronic RESUMIX resume', it is recommended that you update your hardcopy resume (SF-171 or equivalent) and find someone who is comfortable using the computer to help you.

** Guidance on how to complete and submit a RESUMIX resume' can be found at <<http://www.donhr.navy.mil>> (click Jobs, Jobs, Jobs).

** Be sure to designate the SPECIFIC SERIES for the position(s) that you would like to be considered for on your RESUMIX resume' on file.

** To update the position series for which you are interested, you can either modify your RESUMIX resume' OR, notify the HRSC-SE of your interest in another position series (without modifying your RESUMIX resume') using the "APPLY NOW" feature on the DoN website (Be sure to click this button twice).

** If you already have civil service status, go to job announcement, enter SE, then the four digit series code. This should generate the specific job you are searching for.

** Be sure to show the LOWEST grade level (or pay rate) that you would be willing to accept, even if it is not the grade level that you would ideally like to have.

** RESUMIX resumes are maintained in the MODERN database for one year. Be sure to update your RESUMIX resume' at least once each year so that it is not deleted from the database!!

** To see "key words" that may be helpful in preparing your RESUMIX resume',

review the government-wide qualification standards for the position series you're interested in by going to www.opm.gov/qualifications/index.htm <<http://www.opm.gov/qualifications/index.htm>> and reviewing the qualification standards for the position series for the job announcement.